



# World Plumbing Council

**Please reply to:**

Andy Watts MBE EngTech MIP RP  
Secretary WPC c/o The Institute of Plumbing  
64 Station Lane  
Hornchurch Essex  
RM12 6NB England  
Tel: + 44 (0) 1708 472791  
Fax: + 44 (0) 1708 448987  
E-mail: [secretariat@worldplumbing.org](mailto:secretariat@worldplumbing.org)  
Website <http://www.worldplumbing.org>

**May 2001**

**Ref: EB/Minutes 05/01**

Minutes of meetings of the World Plumbing Council Executive Board at the Dorint Hotel am Gendarmenmarkt, Charlottenstr. 50-52, 10117 Berlin on Sunday 6 May at 3pm and Monday 7 May at 9.30am

**EB 1/01**

**PRESENT**

*Executive Board Members*

Don Morin, Chairman (USA), Stuart Henry, Vice Chairman (Australia); Michael von Bock und Polach, Vice Chairman (Germany); George Verry, Treasurer (New Zealand) and Andy Watts, Secretary (United Kingdom); George Bliss, Executive Councillor (USA) and Henry Hung, Executive Councillor (Hong Kong).

*Member Organisations representatives and Past Officers present as observers:-*

Bernard Bateman (Past Officer, England and Wales)  
Robert Burgon (Scotland and Northern Ireland)  
Russ Chaney (USA)  
Tony Gordon (IAPMO – Belgium)  
Joseph Leonard (Scotland and Northern Ireland)  
Tomasz Malowany (Poland) - *(accompanied by translators Bart Wardecki (6/5/01) and Margarete Wardecki (7/5/01))*  
Erwin Reisch (Germany)  
Manfred Peizer (ZVSHK – Germany – part attendance)

Don Morin welcomed everyone to the meeting and thanked Michael von Bock und Polach (ZVSHK) for making the arrangements. He said the gathering in Bonn with members of UICP had been particularly useful. He especially welcomed two new Executive Board Members, George Bliss and Henry Hung.

**EB 02/01**

**APOLOGIES**

There were no apologies.

**EB 03/01**

**MINUTES OF PREVIOUS MEETING**

The minutes of the Executive Board meeting held at the Sheraton Hotel, Rotorua, New Zealand on Tuesday 31 October and Wednesday 1 November 2000 were approved by the Board and signed by the Chairman.

**EB 04/01**

**MATTERS ARISING**

There were no matters arising.

**EB 05/01**

**WPC LEGAL STATUS AND BYELAWS**

Stuart Henry reviewed events following the New Zealand 2000 Annual Meeting and confirmed WPC had been registered in Geneva as a non-profit organisation under Article 60 of the Swiss Civil Code on 18 January 2001. He was meeting with LaLive and Partners, the Swiss lawyers who had handled the Council's registration, to discuss several administrative aspects of incorporation and various compliance issues following the Executive Board meeting.

**EB 06/01**

**WPC FUTURE DIRECTIONS**

Stuart Henry said no further progress had been made since the document was approved at the 2000 Annual Meeting. He referred to the earlier decision to produce a brochure based upon the Future Directions paper and including the previous WPC brochure and it was agreed to print approximately 200 copies, a provisional sum of US\$1000 was agreed.

**ACTION: STUART HENRY**

**EB 07/01**

**LOGO LICENSING POLICY**

*(a) Trade Mark Applications*

The Board discussed how best to proceed and agreed to explore a single application for the European Union (as indicated in the annex to Pennington's letter of 2 March 2000) plus the United States of America.

It was agreed Stuart Henry would discuss this with LaLives while in Geneva. A budget of up to \$1500 USD was discussed to achieve trademark recognition in these countries.

**ACTION: STUART HENRY**

*(b) Logo Licensing Agreement*

Stuart Henry read from a letter from Corrs Chambers Westgarth Perth lawyers who had advised on the agreement wording used by IAPMO. They would develop a short form agreement, with the appropriate wording for \$1300 USD.

Board members felt that so long as the agreement provided for the utmost protection of WPC, it was preferable to have individual agreements to suit each case.

Russ Chaney offered IAPMO's counsel, Neil Bogatz's assistance at no charge and the Board agreed that Neil Bogatz would prepare a short form agreement.

Stuart Henry to forward relevant correspondence from Corrs Chambers Westgarth, Lawyers to enable Neil to be appraised of their comments in developing the short form of contract.

**ACTION: RUSS CHANEY, NEIL BOGATZ, STUART HENRY**

(c) *Agreement with IAPMO*

Russ Chaney reported that the logo licensing agreement between WPC and IAPMO had been signed on 12 March 2001. Revenue on use of the logo would start from 1 August with the first payment made at the end of September 2001. Thereafter payments would be made quarterly. The estimated annual income was \$40,000 USD.

Russ Chaney thought that IAPMO may wish to change the agreement to add supplementary publications at a later date.

*Note: Subsequent to the meeting Russ Chaney has revised the estimated royalty income to \$4,000 USD per quarter or \$16,000 USD per annum.*

(d) *Professional Indemnity Insurance*

It was also agreed to investigate the feasibility of providing the Executive Board with professional indemnity insurance.

**ACTION: ANDY WATTS**

**EB 08/01 LINKS WITH OTHER ORGANISATIONS**

(a) *World Health Organisation*

*GoHAP Revision*

Russ Chaney reviewed the history of how WHO had agreed to WPC's revision of the *Guidelines on Health Aspects of Plumbing* first published in 1982. The final draft of the revised version would be completed by the Annual Meeting in Beijing with the handover to WHO planned for sometime in October. There was an outside chance that WHO would publish the new edition to coincide with the 6<sup>th</sup> World Plumbing Conference in Berlin in May 2002. It was anticipated that WPC would receive full credit for the revision and the Council's logo would be displayed on the front cover. WHO will retain the copyright.

On behalf of the Executive Board, Don Morin thanked Russ Chaney and IAPMO staff for their sterling work in co-ordinating the GoHAP revision.

**ACTION: RUSS CHANEY**

*WHO Guidelines on Drinking Water Quality*

Russ Chaney reported that after attending a WHO meeting in Berlin in June 2000 on behalf of WPC, he had drafted a section relating to Chapter 6 of the WHO Guidelines relating to the review of knowledge and practices concerning microbial water quality changes in distribution.

His draft which had been reviewed by several WPC member organisations had been submitted to Dick Ainsworth, an UK scientist, who was co-ordinating material on behalf of WHO. The guidelines would be published in 2003.

With an ongoing relationship with WHO, Stuart Henry felt WPC should actively pursue NGO (Non-Governmental Organisation) status with WHO and it was agreed the Secretary would take this up with Dr Jamie Bartram at an appropriate time.

**ACTION: ANDY WATTS**

(b) *Conseil International Du Batiment (CIB) W62*

Stuart Henry and Tony Gordon explained the background to WPC's previous contact with CIB W62 which brought together research personnel throughout the world. It was used mainly by post-graduates to publish their work. Stuart Henry had presented a paper on behalf of WPC at the 2000 meeting of W62 in Rio de Janeiro.

After discussion it was agreed that the Secretary would contact Karel De Cuyper at CIB asking if Tony Gordon could review CIB W62 papers to establish their relevance to the technical sessions at the Berlin Conference. Tony Gordon will then convey the outcome to Michael von Bock at ZVSHK.

**ACTION: ANDY WATTS, TONY GORDON**

(c) *Pacific Water Association*

Stuart Henry tabled a report of a meeting of the Pacific Water Association (PWA) on 19-23 March 2001 which he had attended on behalf of WPC. PWA is the regional association of Pacific Island Water organisations based in Suva, Fiji and its Chief Executive is David Parish. Stuart Henry's presentation of the work of WPC was well received and the PWA is considering joining WPC. PWA has good connections with the Asian Development Bank (ADB) which maybe useful to WPC.

**EB 09/01 FINANCIAL AND MEMBERSHIP MATTERS**

(a) *Statement of Receipts and Payments*

George Verry presented a summary of receipts and payments for the period 1 May 2000 to 30 April 2001. He noted that the principal item of expenditure had been the costs associated with incorporation and registration of the logo.

In his presentation George Verry referred to the advance payment of 5 years subscription made by the Institute of Plumbing of South Africa. The Board felt

this policy should be made available to any WPC member organisation subject to the payment of additional amounts should the annual subscription be increased during the 5-year period. This was agreed.

(b) *Membership*

George Verry tabled a current membership list which included new member – CORGI, the UK gas safety watchdog.

Henry Hung said he would contact the Plumbing Contractors Association of the Philippines about their suspension from membership due to non-payment of subscriptions.

In response to the Chairman's invitation to comment:-

Russ Chaney said as funds increase every effort should be made to enable Executive Board members the opportunity to attend international events. This would spread awareness of WPC and increase the membership.

Stuart Henry felt that travel costs for Board members should be considered and a provisional sum included in the annual budget.

Bernard Bateman, Past WPC Secretary, said the Board should focus on recruiting countries not member organisations.

Russ Chaney reported that his contacts in Vietnam and Israel had shown interest in joining WPC.

(c) *WPC Directory*

Erwin Reisch, Gentner Publishing, offered to print the WPC Directory free of charge. Publication would coincide with the Berlin Conference.

It was agreed that advertising could be permitted and Erwin Reisch would draw up guidelines. He agreed and said any income would be to the credit of WPC.

**ACTION: ERWIN REISCH**

## EB 10/01 FUTURE EVENTS

### (a) *Annual Meeting, Beijing, China September 2001*

Russ Chaney reviewed the provisional programme circulated to member organisations on 12 April. Henry Hung said it was advisable to leave Beijing well before the China National Day on Monday 1 October.

After discussion the Board agreed:-

1. To move the programme forward by one day. This would enable delegates to leave Beijing on Friday 28 September in advance of the National Day should they wish.
2. To separate out the costs of the sightseeing and technical visits now reprogrammed for Monday 24 and Tuesday 25 September and thus make these optional rather than including those in a global registration fee.
3. To provide for Chinese to English and vice versa simultaneous translation for the Executive Board and Council meetings reprogrammed for Wednesday 26 and Thursday 27 September.
4. To send a further circular to member organisations advising them of the revised programme.

Henry Hung agreed to liaise with Jin Luo of the IAPMO Beijing Office about arrangements and additional assistance.

**ACTION: ANDY WATTS, RUSS CHANEY, HENRY HUNG**

### (b) *Triennial Meeting and Conference, Berlin May 2002*

Michael von Bock outlined provisional arrangements for the 2002 event from 22 – 25 May 2002.

#### Wednesday 22 May

In the late afternoon the exhibition would open and exhibitors would stage a welcome reception. Some 2/3 of the space had already been booked. The reception would feature the “Smarthouse” technology displayed at ISH 2001.

#### Thursday 23 May

Conference would be opened by Professor Klaus Topfer of the UN. This would be followed by “scene setting” presentations covering the overall theme of “Water, Heat and Air” but linking to three worldwide issues – training; image and information technology.

Workshops would follow in the afternoon and there would be a boat trip in the evening.

Friday 24 May

The workshops would continue. In the evening a barbecue would be held in the forest.

Saturday 25 May

The workshops would present their findings to Professor Topfer who will close the Conference at noon with a new vision for the future.

In response to several questions Michael von Bock said:-

1. 1200 hotel rooms had been pre-booked.
2. The accommodation rates would be published shortly and he would investigate extending this to the post Conference weekend.
3. The Conference registration fee had yet to be established but would be no more than 500DM.
4. He would invite Dr Jamie Bartram of the WHO to address the Conference at a suitable time.
5. He thought the Executive Board could meet on Tuesday 21 May perhaps at the ZVSHK Office in Potsdam. The Council would meet at the Estrel Hotel on Wednesday 22 May.
6. A dedicated Conference website would be launched shortly.

A long discussion followed on the provision of translation facilities at the Conference. The Board finally agreed that Michael von Bock should make available appropriate translation facilities once it was known which countries would be attending and the size of their delegations. WPC should be prepared to contribute once the extent of the costs were known.

**ACTION: MICHAEL VON BOCK**

**EB 11/01 ANY OTHER BUSINESS**

(a) *WPC Website*

It was agreed to introduce a Global Events Calendar.

(b) *Taking WPC Forward*

Stuart Henry felt WPC should budget for Board members attending events. There was also a case to meet any additional costs incurred by the Chairman to encourage more people to serve. Don Morin felt the Chairman shouldn't be singled out.

Robert Burgon said he was concerned about people being paid as it would change the voluntary ethos of WPC. It could also create the perception of "them and us". It was a sensitive issue which needed to be tackled cautiously.

Don Morin felt PHCC may withdraw if the "contractor" representation on the Board was reduced.

Stuart Henry thought nominations for the Executive Board should be called early and the membership enthused to nominate.

Bernard Bateman felt there should be a concerted membership drive.

Robert Burgon thought the Dutch Contractor Organisation was interested in joining WPC but wanted to see more benefits. The links with WHO were excellent but what would follow after GoHAP? WPC needed to get to a position where organisations could not afford not to be involved. The integration of services organisations within Europe was forging ahead and this may provide opportunities for WPC.

Russ Chaney felt WPC had established an infrastructure but it had no strategic direction. It had to have a plan for the next decade.

Don Morin said real progress would be made with a dedicated Secretariat. WPC was good at formulating ideas but poor at their implementation because of the lack of dedicated resources.

Henry Hung and Don Morin said the Future Directions document pointed the way ahead, as endorsed by the New Zealand General Meeting. WPC needed to prioritise a process of development.

Following further discussion it was agreed to address these issues again at the Annual Meeting in Beijing and establishment of a Long-Range Planning Committee was to be added to the Agenda.

**ACTION: EXECUTIVE BOARD**

**EB 12/01**

**CLOSING REMARKS**

Stuart Henry thanked Michael von Bock for hosting the EB meetings and for the opportunity to interact with the members of UICP at their gathering in Bonn.

Don Morin thanked everyone for their attendance at what had been a productive meeting.